



**KENORA URBAN TRAILS COMMITTEE**  
**Meeting Minutes**  
**Tuesday, April 7, 2015**  
**8:00 a.m. – Operations Board Room**

**Attendance:**

Sharen Smith	Dave Schwartz
John Nabb	Paloma Corrin
Diane Pelletier	James Williams
Melissa Shaw (Minute Taker)	

**Special Guests:**

Jennifer Findlay  
Chris Penner  
Bimal Adhikari

**Regrets:**

Penny Beal	Judy Underwood
Kerri Holder	Heather Gushulak
Steve Mastromatteo	Barry Corbett

**Call to Order**

8:10 a.m.

**Declaration of Pecuniary Interests**

None declared

**Adoption of Minutes**

Adoption of minutes of previous meeting: February 3, 2015

Moved by: Sharen Smith                      Seconded by: Dave Schwartz

Adoption of minutes of previous meeting: March 3, 2015

Moved by: Sharen Smith                      Seconded by: Dave Schwartz

**Beaver Brea Trail Development and Maintenance**

Dave Schwartz invited Mr. Chris Penner, representing Beaver Brea Secondary School to discuss the development and maintenance of a trail between Beaver Brea Secondary School and Valley Drive. The committee asked Mr. Penner to join as a "Friend of the Trails" and support the committee efforts by providing labour to clear and maintain the trail, and to install signage and wood chips along the trail.

Mr. Penner enthusiastically agreed to the terms of the agreement provided the Urban Trails committee supplies the materials and trail maintenance standards wish are to be met, then Beaver Brea Staff and Students would volunteer the labour.

Sharen Smith suggested that the Beaver Brea Secondary School have naming rights of the trail.

Mr. Penner requested the City provide a map of municipal boundaries along the trail, Sharen Smith suggested it would be an excellent educational opportunity for Bimal to walk the trail with the students and educate them on GIS.

**Action:**

Organize a walk about on the trail and establish what need to be done as per clearing, and maintenance, as well, outline municipal property boundaries	Dave Schwartz
GIS Map of City boundaries on Beaver Brea Trail	Bimal Adhikari
Approach the School board about placing the trail head on school property	Chris Penner
Naming rights of the trail	Chris Penner

**Tunnel Island- Jennifer Finlay**

Jennifer Findlay spoke on the Tunnel Island Project; in 2006 Abitibi signed an MOU with five community partners and gifted the Lands of Tunnel Island to these partners. In 2007, the parcel was transferred in the name of the Corporation of the City of Kenora on behalf of the five partners. This year those partners reconvened and established a board governance structure to initiate a strategic plan for the property.

The intention for the property remains green space, to be accessible by the community. With this being said, it will include trails, and the Kenora Urban Trails committee will be integral to those conversations. Jennifer will keep the committee posted on any further development.

**Path of the Paddle- Jennifer Finlay**

The Path of the Paddle is excited to be hosting the Reel Paddling Film Festival here in Kenora on Thursday April 9 at Manidoo Baawatig 7 Generations School. Tickets are available on line at: [www.reelpaddlingfilmfestival.com](http://www.reelpaddlingfilmfestival.com) or at Boreal Paddle, BoardAnyone and Hardwear Company.

Organizers will also introduce the two successful candiates who have been hired as student Trail Ambassadors. Path of the Paddle currently has six connected trails that comprise the Trans Canada Trail in Northwestern Ontario from Kenora to Thunder Bay. For more information visit: <http://www.pathofthepaddleassociation.com/>

The trans Canada trail required the Kenora Urban Trails Committee to issue a letter decommissioning the existing Trans Canada Trail and register the new Great Lake of the Woods Trail.

**Action**

Write a Letter Deregistering Existing Trans Canada Trail	Committee Members
GIS Map of Great Lake of Woods Trail	Bimal Adhikari Sharon Smith

**Beaches, Parks and Trails- Jennifer Findlay**

In 2010 The Beaches, Parks & Trails project was identified by City Council as a key infrastructure project which would turn Kenora into that destination community. The scope of work called for conceptual site plans capital cost estimates for five park areas within the City, including: Anicinabe Park, Garrow Park, Coney Island Park, Beatty Park, Portage Bay.

The report also required that the consultants work with the City of Kenora Trail Development Committee to develop a plan for the next phase of walking and bicycling trails within the City.

There is a need to update the report, with the addition of Norman Park development, work is currently underway stabilizing the shoreline to build an accessible walkway from the Discovery Centre to Norman Beach. There is also a need to include the Kenora Urban Trails 5-year strategic plan to ensure these goals are captured within a city document for ease of reference in future beaches, trails and parks development plans.

Beaches, Parks and Trails Report:

<http://listview.kenora.ca/Files/LOWDC/Shared%20Documents/Reports%20and%20Plans/2010%20Beaches%20Parks%20Trails%20Report.pdf>

**Action**

Review 5-Year Kenora Urban Trails Plan	Committee Members
Read Beached, Parks and Trails Report- Discuss opportunities for updated trails components in each section at the next meeting	Committee Members
Map of Norman Park accessible sidewalk(s)- For committee information only	John Nabb

**Share the Road Father’s Day Bike Ride- Jennifer Findlay**

Request for additional signage around Rabbit lake to increase exposure in time for the June 21<sup>st</sup> Father’s Day Ride.

Dave Schwartz made mention that the City has an opportunity at one time to widen Rabbit Lake road, for whatever combination of reasons it did not happen, perhaps these are conversations that could be rekindled, the possibility of an alternate route of future development along Rabbit Lake.

**Action**

Speak with Engineering Dept. about additional signage on Rabbit Lake Road	John Nabb
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### **2015 Road Work**

Request was made by the committee for attendance by the Engineering Department at the May 5<sup>th</sup>, 2015 meeting to discuss the paving of the shoulders for Bike Routes.

Paloma Corrin put her name forward to join the Bikes Committee. Dave Schwartz will invite Paloma to the next bike routes meeting.

#### **Action**

2015 Road Work Maps- circulate to committee	John Nabb
Add Paloma to bike routes committee distribution list	Dave Schwartz

### **Forest Remediation**

Dave Schwartz pointed out the minutes from March excluded the conversation about forest remediation work along the trails. As a follow-up he spoke with Darlene MacGillivray, Kenora and Lake of the Woods Community Foundation who had a great idea for a "Donate a tree" fund. Dave asked if City representatives could speak with management about the opportunity for bringing this idea forward to council.

#### **Action**

Amend Minutes from March meeting to include Forest remediation	John Nabb
Speak with Management re: "Donate a Tree" fund	John Nabb
Speak with Management about Tree Plan, accepted Tree types within downtown revitalization design plan	John Nabb

### **Mink Bay Trail Walk**

Deferred to June meeting

### **GIS Presentation**

Bimal will be invited to the May 5<sup>th</sup>, 2015 meeting to present the GIS to the Kenora Urban Trails Committee and to review the trails on the GIS are correct before uploading.

#### **Action**

GIS- Trails Map	Bimal Adhikari
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#### **Next Meeting:**

Tuesday, May 5<sup>th</sup>, 2015 – Operations Boardroom

**Meeting Closed** – 9:18 a.m.

## Duty Roster:

Action Item	Committee Member	Deadline
Organize a walk about on the trail and establish what need to be done as per clearing, and maintenance, as well, outline municipal property boundaries	Dave Schwartz	ASAP
Add Paloma to bike routes committee distribution list	Dave Schwartz	May, 2015
GIS Map of City boundaries on Beaver Brea Trail	Bimal Adhikari	May, 2015
GIS Map of Great Lake of Woods Trail	Bimal Adhikari	May, 2015
Approach the School board about placing the trail head on school property	Chris Penner	ASAP
Naming rights of the trail	Chris Penner	ASAP
Review friends of Trails with Wren Amel	Sharen Smith	ASAP
Write a Letter Deregistering Existing Trans Canada Trail	Committee Members	May, 2015
Review 5-Year Kenora Urban Trails Plan	Committee Members	May, 2015
Read Beached, Parks and Trails Report- Discuss opportunities for updated trails components in each section at the next meeting	Committee Members	May, 2015
Map of Norman Park accessible sidewalk(s)- For committee information only	John Nabb	May, 2015
Speak with Engineering Dept. about additional signage on Rabbit Lake Road	John Nabb	May, 2015
2015 Road Work Maps- circulate to committee	John Nabb	May, 2015
Amend Minutes from March meeting to include Forest remediation	John Nabb	May, 2015
Speak with Management about "Donate a Tree" fund, Tree Plan, accepted Tree types within downtown revitalization design plan	John Nabb	
Scott Green – Rat Portage Trail Captain	John Nabb	ASAP
Install Historical Signs- Rabbit Lake Trail	John Nabb	ASAP